



MY UT BENEFITS Retiree Log in Instructions

STEP 1: Click in the [My UT Benefits](#) link.

STEP 2: Use the following log in with a username and password for the first time.

USERNAME: Campus abbreviation + Employee ID

(note: not case sensitive)

If you do not know your Employee ID number, please contact the My UT Benefits Support Line (1-844-870-0044).

Example: UTEP600XXXXXXXX

PASSWORD: Last name (the first letter capitalized) + **Last 4 digits of your SSN**

Example: Smith1234

STEP 3: When you log in the first time, you will be prompted to update your password (but you may not update your Username).

For assistance with log in access, site navigation and technical issues, representatives from the My UT Benefits Support Line (1-844-870-0044) are available, Monday-Friday from 7:00 a.m. to 4:00 p.m. MST.